



TOWN OF VINCENT

HERITAGE ASSISTANCE FUND  
**APPLICATION FORM**

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**1.0 Instructions**

Please fill in as much information as possible and where requested attach additional information such as photographs, plans and a detailed outline of your project.

**2.0 Contact Details**

In case we need to contact you to clarify information, please give us your contact details. This information will remain confidential and will not be used for any other purpose.

Your Name \_\_\_\_\_

Your Address \_\_\_\_\_

Daytime Phone \_\_\_\_\_

Email Address \_\_\_\_\_

**3.0 Project Details**

Name of Place (if any) \_\_\_\_\_

Address / Location \_\_\_\_\_

Suburb \_\_\_\_\_

Title Details \_\_\_\_\_

**3.1 Heritage Listing Status**

- Municipal Heritage Inventory
- State Register of Heritage Places
- National Trust
- Other

**3.2 Project Description (attach details)**

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**3.3 Total Cost of Works (attach a itemised summary)**

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**3.4 Preferred Quote Supplier (attach 3 quotes)**

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**3.5 Amount Requested from Town of Vincent**

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**3.5 Cost of Project Contributed by Applicant**

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**3.6 Estimated timeframe to complete the project (Include start and finish dates)**

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**4.0 Other Information**

4.1 How will your project contribute to the retention of the heritage listed place?

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4.2 Have you received financial assistance through the Heritage Assistance Fund for conservation works on this property prior to this application? (Provide Details)

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**5.0 Checklist**

**Before submitting your application, please ensure that you have included the following information:**

- Covering Letter
- Three written quotes for proposed works (category 3.2) / consultants fee (category 3.1)
- Project Summary (Detailed project description - including plans and drawings where appropriate - photographs and a timeline for completion of project).

**Applicants Signature**

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Date: \_\_\_\_\_

**Landowners Signature**

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Date: \_\_\_\_\_

You can keep up to date with the heritage incentives program and any other heritage matters at the Town of Vincent by visiting our website at <http://www.vincentheritage.com.au>